



FRIENDSHIP SHELTER

## **VOLUNTEER JOBS**

Our dedicated volunteers are an essential component of FSI as a thriving enterprise, and they serve in many key roles in the organization. Volunteer staff and regular staff are partners in keeping FSI functioning smoothly and effectively. We depend on each other. Adhering to commitments and schedules – and providing ample notice when something intervenes – is a commitment we ask of every volunteer. Acting with the respect, appreciation, and the consideration we accord our volunteers is a commitment we ask of every staff member.

Volunteers for the following jobs are urgently needed:

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Job: **Weekend Activity Volunteer**  
Area: Programming  
Responsible to: Associate Program Director  
Time Commitment: 8 to 10 hours  
Schedule: Flexible  
Location: Friendship Shelter

### Description:

Organize a weekend outing/activity once month for approximately 10 Friendship Shelter residents.

### Duties:

1. Choose/plan an activity for one weekend a month – must be within walking distance or on free trolley route.
2. Make arrangements, including obtaining complimentary tickets if necessary.
3. Notify Program Director no later than Thursday, so that residents can be signed up.
4. Check the day before with Front desk to confirm participation – call Program Director if there are any issues.
5. Lead residents in the activity to make it fun and educational.

Examples: a) Laguna Art Museum b) Laguna Canyon hike c) Beach walk d) Sawdust Festival e) Laguna Beach City activities f) Volunteer project g) Outing to a movie h) Volleyball or other athletic “contest”

### Qualifications:

Empathy, energy, organizational ability.

Desire to give a few hours a month to help people rebuilding their lives.

